CORSENTINO CONSTRUCTION, INC.
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Construction Project Engineer

Classification: Nonexempt

Reports to: Owner

Date: April 15, 2024

JOB DESCRIPTION

Summary/Objective

The Construction Project Engineer supports the planning, coordination, and execution of construction projects. This position will also assist in managing project schedules, budgets, and technical documentation, ensuring successful delivery from pre-construction through project closeout.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Support the Project Manager in planning, scheduling, budgeting, and overall project execution.
- Review architectural and engineering plans to ensure compliance with specifications and regulations.
- Coordinate with contractors, subcontractors, suppliers, and internal teams to maintain workflow and resolve issues.
- Track and document project progress, RFI (Requests for Information), submittals, and change orders.
- Assist with quantity take-offs, cost estimates, and procurement of materials.
- Conduct site inspections to monitor progress and ensure compliance with safety and quality standards.
- Maintain project records, daily reports, and documentation logs.
- Facilitate communication between stakeholders including clients, architects, and engineers.

- Ensure adherence to project timelines and assist in identifying and mitigating potential delays or risks.
- Participate in project meetings and prepare reports as needed.

Competencies

1. Problem Solving/Analysis.
2. Communication Proficiency.
3. Project Management
4. Computer
5. Diversity and Inclusion
6. Results Driven
7. Stress Management/Composure
8. Teamwork Orientation
9. Ethical Conduct

Supervisory Responsibility

This position manages all employees assigned to the project and is responsible for the performance management of the employees.

Work Environment

While performing the duties of this job, the employee is required to frequently inspect the project and may be exposed to ongoing construction and various weather conditions. The noise level in the work environment may range from moderate to loud. This position is performed indoors and in outside weather conditions. Must wear appropriate PPE (personal protective equipment) on construction sites.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to sit, talk and hear. The employee is frequently required to use hands to finger, handle or feel. The employee is occasionally required to reach with hands and arms. The employee is occasionally required to climb, balance, stoop, kneel, crouch or crawl. The employee must also occasionally lift and move up to 50 pounds. Specific vision abilities including close vision and color vision.

Position Type/Expected Hours of Work

This is a full-time position. Days and hours of work are Monday through Friday, 7:00 a.m. to 3:00 p.m., 40 hours per week. This position frequently requires long hours and weekend work.

Travel

Travel is primarily local, although some out-of-areas may be expected.

Qualifications:

- Bachelor's degree in Civil Engineering, Construction Management, or a related field.
- 1–3 years of experience in construction or engineering (internships may count).
- Familiarity with construction methods, materials, and regulations.
- Proficient in project management software (e.g., Procore, MS Project) and Microsoft Office Suite.
- Knowledge of AutoCAD, Bluebeam, or similar drafting/markup software is a plus.
- Strong communication, problem-solving, and organizational skills.
- Ability to read and interpret blueprints and technical drawings.
- OSHA certification is an advantage.

Additional Eligibility/Requirements

Must possess and maintain a valid Colorado driver's license.

AAP/EEO Statement

Corsentino Construction is an Equal Opportunity Employer. It is our policy to recruit, hire, promote, assign, discharge and provide any terms and conditions of employment without regard to race, color, sex, religion, national origin, age, disability, marital status, sexual orientation, veteran status or any other protected characteristics. We treat all employees in a nondiscriminatory manner with respect to compensation, advancement, opportunity and other matters. All employment decisions are based on merit, qualifications and competence.

Other Duties

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Signatures

This job description has been approved by management:

Owner_____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee_____ Date_____

Project Engineer